



July 1, 2019

Staples Business Advantage  
ATTN: Lynn Swain  
17187 N Laurel Park Drive  
Livonia, Michigan 48152

Dear Lynn:

***RE: Invitation for Bid # IFB 18.0022 OCSP0 Office Supplies***

Oakland Schools has awarded the OCSP0 Office Supplies IFB 18.0022 to Staples Business Advantage Option 1(NJPA) pricing.

The contract that is currently in place expired June 30, 2019 completing the first year of a possible three year term of contract. This letter serves to extend your services and pricing until June 30, 2020. If your company is not in agreement, please contact my office.

As the awarded vendor, Staples Business Advantage will be a preferred vendor of the Districts and the Districts will have the right, but not the obligation, to contract with Staples Business Advantage to purchase those items as identified in the attached spreadsheet at the prices and on the terms and conditions set forth in the IFB. Please be advised that all contracts, if any ensue, will be with the Districts directly. This bid award will be extended to all school districts in Oakland County and surrounding districts. This includes all private and public schools. The bid award will be posted at [www.cooperativecontracts.com](http://www.cooperativecontracts.com) for districts to review.

Thank you for your interest in Oakland Schools. Should you have any questions, please contact me at 248-209-2514 or email: [angela.gomez@oakland.k12.mi.us](mailto:angela.gomez@oakland.k12.mi.us).

Regards,

Angela Reyna Gomez  
Buyer, Office of Procurement and Contracting  
Oakland Schools